

REQUEST FOR TRANSFER OF FUNDS

TO: JERRY VARGAS, COMPTROLLER

FROM: _____

DATE: _____

RE: Budget Appropriation Transfer

TRANSFER AMOUNT _____

EFFECTIVE DATE _____

FROM ACCOUNT _____

CURRENT BALANCE _____

TO ACCOUNT _____

CURRENT BALANCE _____

REASON FOR TRANSFER _____

Requested By _____ Date _____

Asst. Supt. _____ Date _____